ARNOLD ACADEMY

RISK ASSESSMENT for visitors, peripatetic teachers and other staff who can move between schools.

Assessment completed by: Catherine McManus: Head of School Date: October 2021

The health, safety and well-being of all staff, pupils and visitors is of utmost importance to us. This risk assessment has been created to support peripatetic teachers, specialists and visitors to our educational setting to ensure they are acting in line with the COVID-19 – Compliance code for all educational settings.

What are the hazards?	Who might be harmed?	Controls	What further action do you need to consider to control the risks?
Contracting or spreading coronavirus through attending school if unwell with symptoms of COVID 19.	Visitors Staff Pupils	Ensure that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 10 days, and ensure anyone developing those symptoms during the school day is sent home.	Visitors requested to take a LFD test the morning of the visit.
Contracting or spreading coronavirus by touch.	Visitors Staff Pupils	Gov.uk Guidance: Coronavirus (COVID-19) is an easy virus to kill when it is on skin. This can be done with soap and running water or hand sanitiser.	A hand sanitiser station is located in the main entrance. Soap and water available in staff toilets. All visitors wash/sanitise hands regularly – when they arrive, between sessions, before and after eating, and when leaving the school.
Contracting or spreading coronavirus through poor respiratory hygiene	Visitors Staff Pupils	Maintain good respiratory hygiene. Public Health currently recommends the use of face coverings communal areas in schools, due to high local rates of COVID 19.	Face coverings to be worn in all communal areas and corridors.
Contracting or spreading coronavirus by not social distancing or by increasing contacts with individuals or groups of individuals	Visitors Staff Pupils	Maintain social distancing Minimise mixing	Avoid mass gatherings. Use larger spaces where possible. **School tours –** No more than 4 families during any appointment slot. Visitors will not enter classrooms. The number of visitors will be minimised as much as possible (no more than 3 per family). Visitor times are planned to separate visitors from other site users where possible. Visits are by appointment only. Visitor records are maintained.
Contracting coronavirus due to poor ventilation	Visitors Staff Pupils	Corridors and classrooms must be well ventilated.	Windows and doors are open to increase ventilation where it is safe and appropriate.